
Name: _____ Student ID: _____

LewisU Email: _____ Club: _____

Destination: _____

Departure Date and Time: _____

Return Date and Time: _____

Student Travel Contact: _____ Cell: _____

Discussed with SRFW staff Travel Plan (destination & date(s), cost of tournament/event, transportation method and costs, lodging needs and cost, provided list of who is travelling {on back of sheet})

- SRFW Staff signature:
- Date:

Discussed with SRFW what to do in case of emergency

- SRFW Staff signature:
- Date:

Travelling by:

- Personal vehicles
- Van rental
- Travelling by other: _____

Approved Drivers

- Name and LewisU ID: _____
- Name and LewisU ID: _____

IF REQUIRED: Submitted payment for tournament/event

- Location: _____
- Amount: _____

IF REQUESTING RENTALS

- Number of Vans: _____
- Amount: _____

IF REQUESTING LODGING

- Hotel location: _____
- Confirmation Code: _____
- Amount: _____

